



RajCOMP Info Services Ltd.

(A Government of Rajasthan undertaking)

email: info@rajcomp.net
website: www.rajcomp.net

INVITATION FOR BIDS (IFB) & NOTICE INVITING BIDS (NIB)

Reference No.: F3.9(511)/RISL/Store/2026-27/3283

Unique Bid number:

Dated: 25-09-2026

Name & Address of the Procuring Entity	- Name: RajCOMP Info Services Limited (RISL) - Address: First Floor, Yojana Bhawan, C-Block, Tilak Marg, C-Scheme, Jaipur (Rajasthan)
Name & Address of the Project Officer In-charge (POIC)	- Name: Shri. Amit Sharma - Designation: General Manager (Technical) - Address: First Floor, Yojana Bhawan, C-Block, Tilak Marg, C-Scheme, Jaipur-302005 (Rajasthan) - Email: amit.risl@rajasthan.gov.in;
Subject Matter of AMC	RFP Document for Entering into Rate Contract to Provide Various Type of Job Works such as Photostat (Colour and B&W), Lamination, Scanning, Binding etc., for RISL
Bid Procedure	Single-stage: Two part (envelop) open competitive Bid procedure
Bid Evaluation Criteria (Selection Method)	Item Wise Least Cost Based Selection (LCBS) – L1
Websites for downloading Bidding Document, Corrigendum's, Addendums etc.	- Websites: http://sppp.raj.nic.in, http://sppp.rajasthan.gov.in, http://www.doitc.rajasthan.gov.in, http://risl.rajasthan.gov.in - Bidding document fee: Rs. 1,000 (Rupees One Thousand Only) in Cash/ Demand Draft in favour of "Managing Director, RISL" payable at "Jaipur".
Estimated Procurement Cost	Rs. 5,00,000 (Rupees Five Lakhs Only).
Bid Security and Mode of Payment	Amount (INR): 2% of the estimated procurement cost, 0.5% for MSME of Rajasthan, 1% for Sick Industries, other than MSME, whose cases are pending with Board of Industrial & Financial Reconstruction Mode of Payment: Banker's Cheque or Demand Draft of a Scheduled Bank.
Period of Sale of Bidding Document (Start / End Date)	- Start Date: 25/09/2026 at 5:00 PM - End Date: 05/10/2026 at 3:00 PM
Manner, Place & Deadline for the submission of Bids	- Manner: By hand delivery, by courier or by post - Place: First Floor, Yojana Bhawan, C-Block, Tilak Marg, C-Scheme, Jaipur (Rajasthan) - Deadline: 05/10/2026 up to 3:00 PM



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Date/ Time/ Place of Technical Bid Opening	• Date: 05/10/2026 up to 4:00 PM • Place: RISL, Board Room, First Floor, Yojana Bhawan, C-Block, Tilak Marg, C-Scheme, Jaipur-302005 (Rajasthan)
Date/ Time/ Place of Financial Bid Opening	Will be intimated later to the Technically qualified bidders
Bid Validity	90 days from the bid submission deadline

Note:

- 1) The procuring entity reserves the complete right to cancel the bid process and reject any or all of the bids.
- 2) No contractual obligation whatsoever shall arise from the bidding document/ bidding process unless and until a formal contract is signed and executed between the procuring entity and the successful bidder.
- 3) Procurement entity disclaims any factual/ or other errors in the bidding document (the onus is purely on the individual bidders to verify such information) and the information provided therein are intended only to help the bidders to prepare a logical bid-proposal.
- 4) The provisions of RTPPA Act 2013 and Rules thereto shall be applicable for this procurement. Furthermore, in case of any inconsistency in any of the provisions of this bidding document with the RTPP Act 2013 and Rules thereto, the later shall prevail.


General Manager (Technical)
RajCOMP Info Services Limited